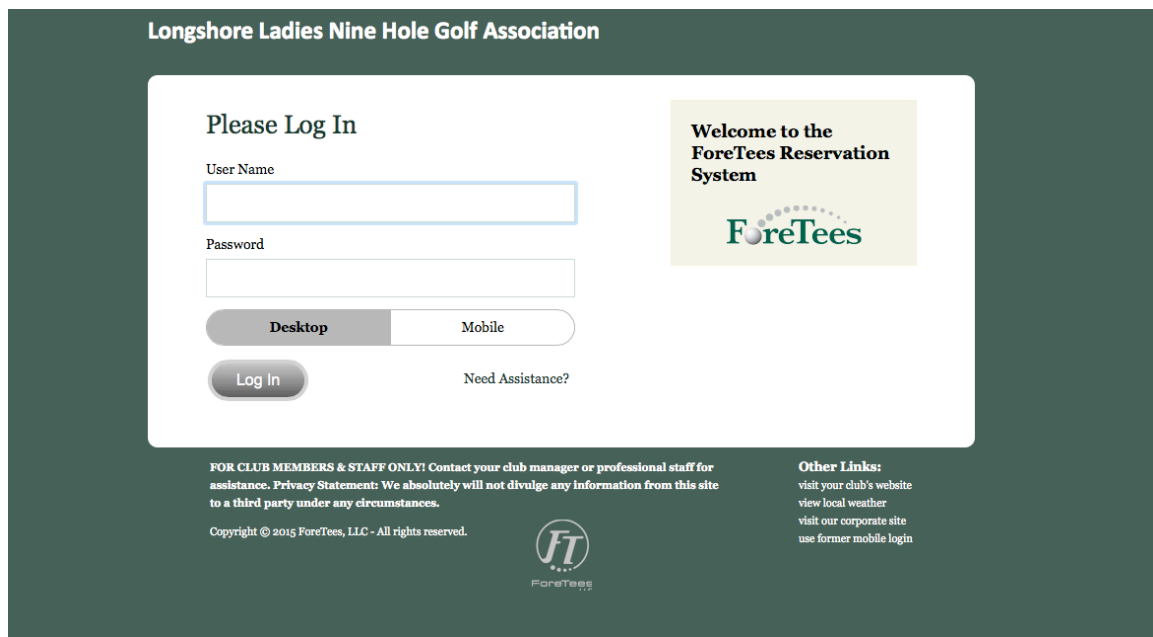


Instructions for signing on and using Foretees

www.foretees.com/llnhga



The screenshot shows the login interface for the Longshore Ladies Nine Hole Golf Association. At the top, it says "Longshore Ladies Nine Hole Golf Association". Below this is a white box containing the login form. The form is titled "Please Log In" and has two input fields: "User Name" and "Password". Below the password field are two buttons: "Desktop" and "Mobile". At the bottom of the form are "Log In" and "Need Assistance?" buttons. To the right of the form is a green box with the text "Welcome to the ForeTees Reservation System" and the ForeTees logo. At the bottom of the page, there is a disclaimer: "FOR CLUB MEMBERS & STAFF ONLY! Contact your club manager or professional staff for assistance. Privacy Statement: We absolutely will not divulge any information from this site to a third party under any circumstances." and a copyright notice: "Copyright © 2015 ForeTees, LLC - All rights reserved." There is also a "ForeTees" logo and a section titled "Other Links:" with links to "visit your club's website", "view local weather", "visit our corporate site", and "use former mobile login".

Enter your User Name and Password:

Username is your local number assigned by LLNHGA

Password is your last name (all lower case)

****You will have an opportunity to change your password once you have signed in****

Longshore Ladies Nine Hole Golf Association

Login Accepted

Welcome Eileen Hart.

Notice: Since this is your first visit, we strongly recommend that you **change your password**. To do this, select the 'Settings' tab from the navigation bar on the top of the page after this login completes.

Notice: We've added a new feature that allows you to receive iCalendar files along with your email notifications. You may choose to receive them at either email address using the options below, or at anytime by clicking on the Settings tab from within ForeTees. [Click here for more information regarding iCalendar.](#)

BlackBerry Users: If your tee time notifications from ForeTees appear to have an empty message body, you will need to disable iCal attachments to that email address.

Please select your iCalendar preferences. Thank you!

Email Address 1:

Receive iCal attachments at this email address?

Email Address 2:

Receive iCal attachments at this email address?

Please note that this session will terminate if inactive for more than 15 minutes.

This is your first login.



This page will appear the first time you log on. Verify your email address then click continue.

To reserve a tee time:

Click on the “Tee Times” Tab on the top of the page.

The screenshot shows the website for the Longshore Ladies Nine Hole Golf Association. At the top, there is a navigation bar with links for Tee Times, Events, Search, Email, Partners, Settings, Help?, and Logout. Below this is the association's name and a welcome message for Ellen Ehl. The main content area is divided into several sections:

- Left Sidebar:** Contains the association's name, a "Current Conditions" section with "Stay tuned.....", "Golf Shop info" with phone number (555) 555-1234, and "Links" including the club website (www.llnhga.org) and ForeTees (www.foretees.com/llnhga).
- Weather Section:** Shows weather for Westport, CT, with a current temperature of 33°F and a forecast for the next three days (Today, Saturday, Sunday).
- Welcome Members!:** A message thanking users for using the ForeTees online Tee Time Center and providing contact information for the Golf Shop Team.
- Latest News:** Announces registration by April 9th and membership open to Westport residents and non-residents.
- Upcoming Events:** Details a "Tee off with the LONGSHORE LADIES" event on Thursday, March 26th at 9:30 a.m. at the Westport Library, including a list of activities and contact information for Susan Lloyd.

Click on Make, Change or View Tee Times.


This screenshot shows the same website as above, but with the "Tee Times" dropdown menu open. The menu options are:

- Make, Change, or View Tee Times
- Today's Tee Sheet
- My Tee Times / Calendar
- My Tee Times / List

The background of the page is partially visible, showing the navigation bar and the association's name.

Once you select your time and your transportation (walk or cart), you can add members from the drop down box.

Longshore Ladies Nine Hole Golf Association Welcome, Ellen Ehli [View Current Weather](#)

[Home / Tee Time Registration](#) 

Add players to the group(s) and click on "Submit Request" to complete the request.
Time remaining to complete this reservation: **04:29**

Date: **Thursday 3/26/2015** Time: **9:06 AM**

Add or Remove Players Note: Click on Names →

Players	Trans	9-holes
erase 1: Ellen Ehli	WLK	<input checked="" type="checkbox"/>
erase 2: Eileen Hart	WLK	<input checked="" type="checkbox"/>
erase 3: <input type="text"/>	<input type="text"/>	<input type="checkbox"/>
erase 4: <input type="text"/>	<input type="text"/>	<input type="checkbox"/>

Notes to pro:

WLK = Walk CRT = Cart (9 = 9 holes)

[Go Back](#) [Submit Request](#)
[Click for Help](#)

Name List

Search List [Clear](#)

Click on name to add

- Hart, Eileen
- Hasegawa, Yoshiko
- Haymon, Anne
- Henriksen, Elisabeth
- Holod, Judy

Member List

A	B	C	D	E	F
G	H	I	J	K	L
M	N	O	P	Q	R
S	T	U	V	W	X
Y	Z	Partners			

Guest Types

** Add guests immediately after host member.

After you have finished, click "Submit Request". You will receive a confirmation response. An email will be sent to all playing members.

Member Tee Slot Page

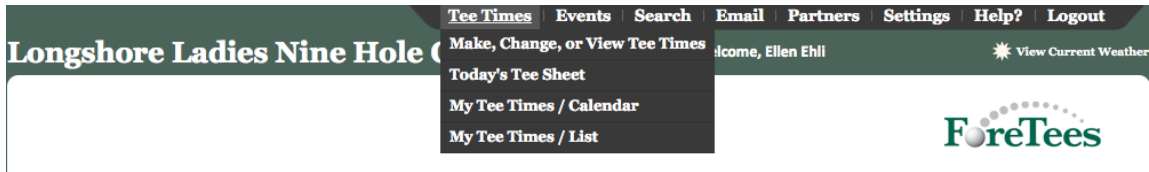
Thank you!

Your 9:06 AM reservation has been accepted and processed.

[Continue](#)

To change or cancel a tee time:

Click on “Tee Times” and then Make, Change or View Tee Times.



Select the date that you wish to change/cancel.

Tee Sheet will appear, click on your time. That tee time with all playing will appear wether you have booked the other members or not.

Add or Remove Players Note: Click on Names →

Players	Trans	9-holes
erase 1: Ellen Ehli	WLK	<input checked="" type="checkbox"/>
erase 2: Eileen Hart	WLK	<input checked="" type="checkbox"/>
erase 3:		<input type="checkbox"/>
erase 4:		<input type="checkbox"/>

Notes to pro:

erase

WLK = Walk CRT = Cart (9 = 9 holes)

[Go Back](#) [Cancel Tee Time](#) [Submit Changes](#)

[Click for Help](#)

IMPORTANT: When cancelling your tee time, please select erase next to your name and all of those you are cancelling. NEVER click on “CANCEL TEE TIME” unless you intend to cancel the entire foursome!

Important Information to Know

- Website is www.foretees.com/llnhga
- Click on settings to change your password
- You will have the ability to make your tee time starting at 3:00pm 7 days in advance
- You can reserve a tee time for a maximum of 4 players
- An email will be sent to all players that you reserve, change or cancel in that foursome
- Remember when cancelling to use the “erase” feature vs. the “cancel tee time” feature which will cancel the entire foursome
- For some tournaments you will be redirected to the events tab where you will be able to sign up for that tournament

For technical support please contact Lura Paschal at RLPaschal@aol.com or Ellen Ehli at ellenehli@gmail.com